January 6, 2016

Shamrock Park HOA Meeting Minutes – 5:00 PM Stacey Barrett’s
Those in attendance—Joe Anderson (President); Joe Surrusco (Vice President); Stacey Barrett (President Elect); Willettia Amos/PHONE (Vice President Elect); Dan Thomas (Park Administrator)

1. Annual Meeting OUTLINE and ASSIGNMENTS:
   - Location: Apple Athletic Club 2030 Jennie Lee Dr.
   - Time: 7:00 pm
   - Length: 50-60 minutes
   - All park members are invited to attend.
   - All park member will be sent an email of financials that the board approves before the meeting.
   - There will be Tennis court keys available at the annual meeting.
   - There will be water provided at the ANNUAL meeting no food items.
   - 2016 Budget will be emailed to all park members.
   - A drawing will be held (for 2 gift cards) at the end of the meeting for park members in attendance.
   - Members will be able to update phone numbers, emails, and address changes at the meeting.
   - Comparison with other HOA’s in Idaho Falls.
   - PowerPoint of the projects that were completed in 2015 will be prepared.
     i. Identifying the cost of items and improvements
        1. Sidewalks
        2. Sprinkler System
        3. Asphalt Resurfacing
        4. Tree Pruning
        5. Volunteer work
        6. Electrical and Lights
        7. Electrical Savings
   - Budget from 2014
     i. Known cost
     ii. Unknown cost
   - Projects for 2016 (order of importance)
     1. Park Well Maintained
     2. Playgrounds
     3. Playground Equipment
     4. Security System
     5. Electrical Consolidation
     6. Signs Resurfaced
     7. 24x30 Pavilion (location north of the Tennis Courts

2. Budget and QuickBooks
   - All statements have been emailed to Park Residents with Email.
   - All statements have been mailed for those without email.
   - Billing is complete for 2016.
• Delinquent dues (2 years or more) have been mailed letter requesting payment immediately, finance charges will be assessed on any non-paying member.
• The board decided to file liens on any 2+ year dues.
• Rental homes, if park members decide to rent their homes

3. Taxes will be filed by the park administrator and 1099 will be sent to the appropriate contractors.

4. Vandalism and police patrol
   • The Park has solicited a Professional SECURITY SYSTEM BID
   • $ will be discussed at the annual meeting.

5. It was decided that the board will prepay LawnTech for the 8% discount for the Sprinkler services we used them for last year the total will be $910.80.

6. How are WE doing
   • Great feedback from the board, and members on our park, the improvements and maintenance of the park we plan to continue providing the BEST in 2016.